



Minutes of School Board, Arts & Social Sciences

A meeting of School Board was held on 10.05.2018 at 10:30AM in CSE Coaching Academy, to discuss various agenda items submitted by eight departments under the aegis of School of Arts & Social Sciences.

At the outset the Dean SA&SS welcomed the Honorable members of the School Board and briefly introduced External members, and the Co-opted members to the House. After the introduction of all the members the Chair started tabling agenda items for discussion.

❖ **The following are the Department wise Reporting Items.**

I. Department of Women Education:

The following are the **Reporting Items** based on the approval of the BOS held on 15.11.2016.

1. CBCS Structure, Core Courses and Credits for PG and UG courses.
2. Revision of the second and fourth Semesters papers.
3. List of examiners.
4. Finalization of topics and guides for M.Phil and PhD scholars of 2016-17 batch.
5. List of Journals.

II. Department of Public Administration:

The following are the **Reporting Items** based on the approval of the BoS held on 23.01.2017.

1. Approved of the following papers.
 - A. M.A.II semester – Generic Elective paper Introduction to Public Administration(PGPA20GET)
 - B. M.A.IV semester-Core paper: Comparative Local Governments-India, UK, USA and France (MAPA403CCT)
 - C. M.A.IV semester-Discipline Specific paper Administrative Law (MAPA402DST)
 - D. B.A.VI semester – Generic Elective paper: Issues in Indian Administration (UGPA601GET).

2. Revision of M.A 1st semester Core Paper: Political thought (MAPA104CCT)
3. Approved the following papers.
 - A. B.A. 5th semester – Discipline Specific Elective : Local Government in India (BAPA501DST)
 - B. Bridge course-1st semester: Introduction to Public Administration- I
 - C. Bridge course-1st semester: Introduction to Public Administration- II
 - D. Bridge course – 2nd semester: Introduction Administration-II-(State and Local Administrations)
 - E. Course-2nd semester: Introduction Administration-II-(State and Local Administrations)
 - F. Programme structure with CBCS of M.A
 - G. Programme structure with CBCS of B.A
4. PhD topic and allocation of supervisors.
5. Corrections/Amendments in PhD topics.
6. Extension of time to PhD scholar.
7. Panel of examiners.
8. List of Journals
9. Common Syllabus for U.G & P.G. in Regular as well as Distance mode.

III. Department of Social Work:

- A. The following are the **Reporting Items** based on the approval of BoS held on 03.02.2017.
 1. Allocation of research topic and allotment of PhD Supervisors in academic year 2016-17.
 2. Generic Elective Course Structure offered by the Department.
 3. List of examiners for MSW and PhD.
 4. List of examiners for PhD course work and Dissertation.
 5. List of Journals.
- B. The following are the **Reporting Items** based on the BoS held on 12.05.2017.
 1. Confirmation of BoS minutes dated 03.02.2017.
 2. Syllabus for the PhD course work paper on Social Work Research.
 3. Paper on Social Development as Discipline Specific Optional.
 4. Codes of all theory papers of PhD course work with each paper of 4 Credits and 100 marks.

IV. Department of Political Science:

The following are the **Reporting Items** based on the approval of BoS held on 27.01.2017.

1. CBCS Courses of Political Science at U.G & P.G level.
 2. Finalization of Dissertation topics of M. Phil students 2016-17.
 3. Alteration of M.Phil Dissertation topic of Mohd. Sikendar Wani, a student of M.Phil of 2015-16 batch.
 4. First extension of the Dissertation Submission date of M.Phil students of 2015-16 batch.
 5. Revision of old syllabuses of UG and PG courses offered by the department of Political Science.
 6. Bridge course syllabuses.
 7. Syllabus of 'Contemporary Political Theory' offered in the first semester of M.A. in Political Science.
 8. Finalization of syllabus of 'Indian Politics' and 'Global Politics' offered as Generic Elective in M.A as well as the syllabus of 'Fundamentals of Political Science' and 'Introduction to Indian Politics' as Generic Elective in U.G programmes part of the CBCS programme.
 9. Syllabus of 'State and 'Civil Society' paper offered as Discipline Specific paper in M.A. third semester.
 10. Common Syllabus of Regular and Distance mode programme of Political Science.
 11. Translation of all the syllabuses of Bridge Course, U.G, P.G., M.Phil and CBCS programme in Urdu.
 12. Starting of PhD programme in Political Science from 2017-18.
 13. Starting P.G Diploma Programmes.
 14. Increase the intake of M.A programme from 25 to 30.
 15. The institution of an annual Memorial Lecture in the name of an eminent person affiliated with Political Science.
 16. The publication of a bi-annual journal in English from the Department of Political Science.
- The BoS asked the Head that he should first write a proposal to the University for Financial Allocation to this proposal so that there should not be any problem in future to sustain the journal. Also advised the Head to consider starting an Open Access web-journal till the time financial allocation is not made for print journal by the University.
17. The plan of starting Extension Lecture Series, Special/Guest Lectures etc, by the Department at regular intervals.
 18. Finalization of Panel of examiners for Bridge Course, B.A., M.A and M.Phil programmes.
 19. List of Journals to be submitted to UGC.

V. Department of Islamic Studies:

A. The following are the **Reporting Items** based on approval of BoS held on 30.09.2016.

1. Common Syllabus of B.A. and M.A Islamic Studies for Regular as well as Distance Mode Programmes.
2. Syllabus and title for Discipline Specific Elective (DSE) and Generic Elective Paper (GE).
3. Criteria for Admission in “Diploma in Islamic Studies” programme is decided as any 10th or equivalent degree with no maximum age bar and a part time programme with 30 intake.
4. The “Arab Culture” as Allied subject for the purpose of admission in M.Phil and PhD programmes in Islamic Studies.
5. List of refereed and reputed journals of Islamic Studies.
6. Revision of Syllabus of Compulsory “Islamiyat” paper.

B. The following are the **Reporting Items** based on BoS held on 08.02.2017.

1. Confirmation of BoS minutes held on 30.09.2016.
2. “Introduction to Islamiyat Mysticism” as Generic Elective paper for III semester of P.G programmes.
3. Topics and supervisors of PhD and M.Phil scholars.
4. List of Panel of examiners for all courses.
5. Minor changes in nomenclature of one paper of P.G programme and minor changes in Urdu titles of U.G programme.
6. Change in nomenclature of Comparative studies of Religions to Introduction to major world religions.
7. Choice in compulsory “Islamiyat “ paper for the students of 1st and 2nd semesters of all U.G. courses (B.A, B.Sc & B.Com) would be as follows:
 - a. The paper of ISLAMIYAT would be compulsory for all Muslim students (non Madarsa back ground)
 - b. Madarsa students have to opt “Introduction to Major Worlds Religions” (IMWR) paper instead of ISLAMIYAT.
 - c. Non Muslim students will have choice to opt either “Introduction to Major World Religions” paper or Islamiyat paper.
8. Urdu titles of New Course Materials for U.G. & P.G. programs.
9. Minor changes in Urdu titles of U.G. program.
10. Eligibility criteria for admission in Diploma.

C. The following are the **Reporting Items** based on the BoS held on 08.08.2017.

1. Confirmation of BoS minutes held on 08.02.2017.
2. Syllabus of M.Phil/PhD course work as per new CBCS system.
3. Changes in M.A Islamic Studies syllabus.
4. New Codes allotted to all papers in all courses of PhD, P.G., U.G and Diploma.
5. List of Panel of Examiners for all courses of PhD/M.Phil, PG, UG and
6. Changes in UG, Islamiyat and IMWR syllabus.
7. List Panel of Evaluators for research thesis.

VI. Department of History:

A. The following are the **Reporting Items** based on the approval of BoS held on 06.02.2017.

1. List of Panel of examiners for different courses.
2. Syllabus of Bridge course from session 2017-18.
3. Duly synchronized 4-unit U.G Syllabus with DDE.
4. Direct PhD programme in History from session 2017-18.

B. The following are the **Reporting Items** based on the approval of BoS held on 12.07.2017.

1. Syllabus of PhD programme from session 2017-18.

VII. Department of Sociology:

The following are the **Reporting Items** based on the approval of BoS held on 25.01.2017 & 27.07.2017

1. Course Structure/Design for M.A. programme.
2. Course Structure/Design for the UG programme.
3. Course Structure/Design for PhD programme.

VIII. Department of Economics:

The following are the **Reporting Items** based on the approval of BoS held on 26.04.2017.

1. Syllabus of Under Graduate programme.
2. Syllabus for Post Graduate programme.
3. Course Structure/Design and Syllabus of PhD programme.

❖ The following are the Department wise **Approved Items** in the School Board.

I. Department of Women Education:

Items recommended in the BOS held on 02.05.2018

1. Introduction of Women Studies as a subject at UG level from the academic year 2018-19 as ratified by Academic Council.
2. The BoS has approved the syllabus. (Copy enclosed)

The School Board approved the same.

3. Approve the Restructure of PG syllabus.
The BOS approved it. (Copy enclosed)

The School Board approved the same.

4. To approve the topics of 2017-18 batch of M.Phil & PhD scholars.
The BOS approved it. (Copy enclosed)

The School Board approved the same.

5. The agenda item no.6 was approved by the BOS held on 15.11.2016, and the same was placed before the School Board for ratification. However, the members observed the following:

“Only Social Sciences with a proper record of teaching & research in Women Studies should be treated as “relevant or allied subjects” and literatures should be removed from the list of relevant or allied subjects”.

Further, the House is of the opinion that two more subjects should be added to the list i.e. Education & Islamic Studies.

The School Board approved the same with above amendments.

II. Department of Public Administration:

A. Items recommended in the BoS held on 07.11.2017.

1. To approve the Restructuring and inclusion of thrust area papers in the syllabus of existing M.Phil, PhD course work.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

2. To review PhD course work syllabus of thrust areas.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

3. To approve expansion of B.A. syllabus from 4 to 6 units as per CBCS.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

4. Extension of Non-NET fellowship for one year to PhD Research scholar.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

5. To approve M.A III semester Generic elective paper Introduction to Indian Constitution.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

6. To approve the conversion of regular into part time PhD as scholar Md. Rafi Ahmed appointed as Asst. Prof in CSE Academy, MANUU.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

7. To approve the allotment of supervisors and topics for research scholars 2017-18 batch.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

B. Items recommended in the BoS held on 12.04.2018

1. To approve the syllabus of Disaster Management for III semester of U.G program.

The BoS approved it. (Copy enclosed)

The School Board approved the same.

2. To approve the syllabus of Disaster Management for III semester of P.G program.
The BoS approved it. (Copy enclosed).

The School Board approved the same.

3. To approve the B.A VI semester syllabus of Police Administration and Office Management.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

4. To approve the one year time period extension to PhD scholars.
The BoS approved list. (Copy enclosed)

The School Board approved the same.

5. To approve the Common syllabus for the U.G. and P.G level programmes for both the modes of education to ensure the uniformity and conformity with the policy of University.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

III. Department of Political Science:

A. Items recommended in the BoS held on 20.10.2017.

1. To confirm the minutes of the earlier meeting of the BoS held on 27.01.2017.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

2. To report the minutes of the DRC held on 13.09.2017.
The BoS approved it with some suggestions and recommendations. (Copy enclosed)

The School Board approved the same.

3. To approve the syllabus of B.A. Political Science in New Pattern.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

4. To approve the syllabus of M.A. Political Science in New Pattern.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

5. To approve the Syllabus of PhD course work.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

6. To approve the Generic Elective papers
The BoS approved it. (Copy enclosed)

The School Board approved the same.

7. To approve the modifications/changes in the list of examiners for B.A., M.A., M.Phil
and PhD programmes.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

8. Proposal to start Diploma/Certificate programmes.
The BoS welcomed the idea and constituted two-member committee to work out for this.
(Copy enclosed)

The School Board approved the same.

9. To approve the changes in B.A. syllabus, credits, contents, for the common syllabus
of regular and distance mode programmes of political science.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

B. Items recommended in the BoS held on 21.02.2018.

1. To confirm the minutes of the earlier meeting of the BoS held on 20.10.2017.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

2. To report the minutes of the Departmental Research Committee (DRC) held on
21.02.2018.

The BoS approved it. (Copy enclosed)

The School Board approved the same.

3. To consider New Courses in M.A as DST & Core papers.

The BoS unanimously resolved to introduce few new courses. (Copy enclosed)

The School Board approved the same.

4. To consider the Introduction of Honors Programme in Political Science at B.A. level.

The BoS approved it. (Copy enclosed)

The School Board approved the same.

5. To revise the syllabus of M.A. Programme.

The BoS approved it. (Copy enclosed)

The School Board approved the same.

6. To consider the approval of Political Science papers for B.A. Programme in Distance mode.

The BoS approved it. (Copy enclosed)

The School Board approved the same.

7. To approve the constitution of Rajani Kothari Memorial Lecture to be started from the next academic year as an annual event.

The BoS approved it. (Copy enclosed)

The School Board approved the same.

IV. Department of History:

A. To approve duly synchronized 6-unit U.G syllabus (History) with DDE which was approved by its BoS members by circulation. (Copy submitted)

The School Board approved the same.

V. Department of Sociology:

Items recommended in the BoS held on 25th January, 2018; 27th July, 2017 and 12th February, 2018.

1. To approve the Syllabus of P.G, U.G and PhD.

The BoS approved it. (Copy enclosed)

The School Board approved the same.

2. To approve the Common Syllabus of B.A. Sociology in regular and distance mode.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

3. To approve the allotment of Research Supervisors Area/Topic of research & Constitution of Research Advisory Committees for PhD scholars 2017-18, as resolved in DRC meetings held on 21.07.2017 and 25.01.2018 and to approve the names of Prof.P.H.Mohammad(Professor & Head, Department of Sociology); Dr.Shazia Farooq Fazli & Dr.Saheed (both Assistant Professors, Department of Sociology) to supervise the research scholars from academic year 2017-18 onwards.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

4. To approve the list of Panel of examiners.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

5. To approve the list of Journals.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

VI. Department of Economics:

A. Items recommended in the BoS held on 26.04.2017.

1. To approve the two Thrust Area for PhD programme i.e. (a) Financial Inclusion and (b) Development Economics.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

1. To approve Prof. Farida Siddiqui and Dr. Syed Hasan Qayed as PhD supervisors.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

2. To approve the Master's Thesis (topics).
The BoS approved it. (Copy enclosed)

The School Board approved the same.

3. To approve the panel of Examiners for BA, MA and PhD.
The BoS approved it. (Copy enclosed)

The School Board approved the same.

B. Items recommended in the BoS held on 08.05.2018.

1. To approve Synchronization of Common Syllabus (Distance & Regular mode).
The BoS approved it. (Copy enclosed)

The School Board approved the same.

❖ Any Other Item:

Under “any other item” the house deliberated upon and resolved to recommend the following-

- The house ratified to adopt a calendar of events for more efficiency and to avoid delays and chaos. Hence, it is resolved to fix a schedule as under for the conduct of BOS and School Board meetings under the aegis of SA & SS, during every academic year-

September – BoS meeting

October – School Board meeting

February – BoS meeting

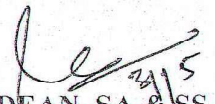
March – School Board meeting

The School Board approved the same.

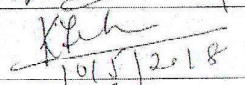
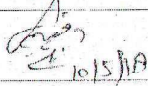
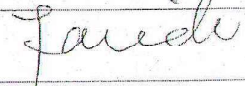
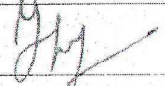
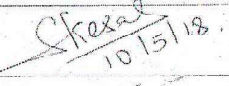
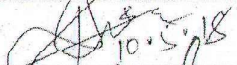
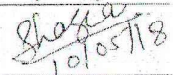
- The members also have resolved to recommend that the University ear-marks certain fund for educational tour for the PG students from the next Academic year.

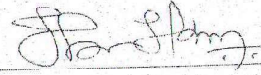
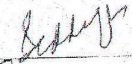
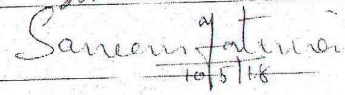
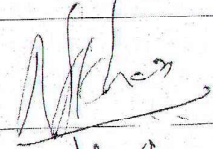
The School Board approved the same.

The meeting concluded with thanks from the Chair.


DEAN, SA & SS
DEAN
School of Arts & Social Sciences
Maulana Azad National Urdu University
Gachibowli - Hyderabad - 500 032.

**Attendance of the Members of School Board, SA & SS for the meeting held on
10.05.2018.**

Sl.No.	Name	Signature
1.	Prof. Shahida, Dean, School of Arts & Social Sciences	 10/5
2.	Dr. Kaneez Zehra, HoD, Dept. of Public Administration	 10/5/2018
3.	Dr. Shahid Raza, HoD Dept. of Social Work	 10/5/18
4.	Dr. Afroz Alam HoD, Dept. of Political Science	 10/5/2018
5.	Dr. Fahim Akther, HoD, Dept. of Islamic Studies	 10/5/18
6.	Dr. Danish Moin, HoD, Dept. of History	 10/5/18
7.	Prof. P.H. Mohammad HoD, Dept. of Sociology	
8.	Prof. Farida Siddiqui HoD, Dept. of Economics	
9.	Prof. S.M. Rahmatullah, Professor, Dept. of Public Administration	- AB -
10.	Prof. Mushtaq Ahmad Kaw, Professor, Dept. of History	
11.	Prof. Mohd. Shahid, Professor, Dept. of Social Work	 10/5
12.	Dr. Abdul Quayum, Associate Professor, Dept. of Public Administration	 10/5
13.	Dr. Shabana Kesar, Assistant Professor, Dept. of Women Education	 10/5/18
14.	Dr. Ishtiyag Ahmad, Assistant Professor, Dept. of Public Administration	 10/5/18
15.	Mr. Md. Israr Alam Assistant Professor, Dept. of Social Work	 10.5.18
16.	Dr. Khurshid Alam, Assistant Professor, Dept. of Political Science	 10.5.18
17.	Dr. Md. Irfan Ahmed, Assistant Professor, Dept. of Islamic Studies	 10/5/18
18.	Dr. Khalid Ponnulathodi, Assistant Professor, Dept. of History	 10/5/18
19.	Dr. Shazia Farooq Fazli, Assistant Professor, Dept. of Sociology	 10/05/18

20	Mr. Fazalurahman P.K, Assistant Professor, Dept. of Economics	
21	Prof. Siddiqui Mohd. Mahmood, Professor, Dept. of Education & training	
22	Prof. Saneem Fatima, Professor, Dept. of Management and Commerce	 10/5/16
23	Prof. Azizuddin, ^{SA} HUSAIN Professor of History, JMI(Rtd.), New Delhi	
24	Prof. R. Limbadri, Dept. of Public Admin., O.U. & Vice-Chairman Telangana State Council for Higher Education	
25	Prof. N.A.Khan, Professor of Economics, University of Hyderabad, Hyd.	
26	Dr. Ghazanfar Ali Khan, I/c Principal MANUU Arts & Science College for Women, Budgam	